

**PENNSYLVANIA DEPARTMENT OF STATE  
CORPORATION BUREAU**

**Articles of Incorporation-Nonprofit**

(15 Pa.C.S.)

Entity Number

\_\_\_\_\_ Domestic Nonprofit Corporation (§ 5306)

\_\_\_\_\_ Nonprofit Cooperative Corporation (§ 7102B)

Name

Address

City

State

Zip Code

**Document will be returned to the  
name and address you enter to  
the left.**



Fee: \$100

Filed in the Department of State on \_\_\_\_\_

\_\_\_\_\_  
Secretary of the Commonwealth

In compliance with the requirements of the applicable provisions (relating to articles of incorporation or cooperative corporations generally), the undersigned, desiring to incorporate a nonprofit/nonprofit cooperation corporation, hereby state(s) that:

1. The name of the corporation is:

\_\_\_\_\_

2. The (a) address of this corporation's current registered office in this Commonwealth or (b) name of its commercial registered office provider and the county of venue is:

(a) Number and Street

City

State

Zip

County

(b) Name of Commercial Registered Office Provider

County

c/o:

\_\_\_\_\_

3. The corporation is incorporated under the Nonprofit Corporation Law of 1988 for the following purpose or purposes.

\_\_\_\_\_

\_\_\_\_\_

4. The corporation does not contemplate pecuniary gain or profit, incidental or otherwise.

5. Check one of the following:

\_\_\_ The corporation is organized on a non-stock basis.

\_\_\_ *Option for Nonprofit Cooperative Corporation Only:* The corporation is organized on a stock share basis.

6. *For Nonprofit Corporation Only:*

*(Strike out if inapplicable):* The corporation shall have no members.

*(Strike out if inapplicable):* The incorporators constitute a majority of the members of the committee authorized to incorporate:\_\_\_\_\_by  
the requisite vote required by the organic law of the association for the amendment of such organic law.

7. *For Nonprofit Cooperative Corporation Only:*

Complete and strike out the inapplicable term: The corporation is a cooperative corporation and the common bond of membership among its (members) (shareholders) is:\_\_\_\_\_.

8. The name(s) and address(es) of each incorporator(s) is (are) *(all incorporators must sign below):*

Name(s)

Address(es)

_____
_____
_____

9. The specified effective date, if any, is:

\_\_\_\_\_  
month      day      year      hour, if any

10. Additional provisions of the articles, if any, attach an 8½ x 11 sheet.

IN TESTIMONY WHEREOF, the incorporator(s)  
has/have signed these Articles of Incorporation this

\_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



**Department of State  
Corporation Bureau  
P.O. Box 8722  
Harrisburg, PA 17105-8722  
(717) 787-1057**

**Web site: [www.dos.state.pa.us/corp.htm](http://www.dos.state.pa.us/corp.htm)**

**Instructions for Completion of Form:**

- A. Typewritten is preferred. If not, the form shall be completed in black or blue-black ink in order to permit reproduction. The filing fee for this form is \$100 made payable to the Department of State.
- B. Under 15 Pa.C.S. § 135(c) (relating to addresses) an actual street or rural route box number must be used as an address, and the Department of State is required to refuse to receive or file any document that sets forth only a post office box address.
- C. The following, in addition to the filing fee, shall accompany this form:
  - (1) One copy of a completed form DSCB:15-134A (Docketing Statement).
  - (2) Any necessary copies of form DSCB:17.2.3 (Consent to Appropriation or Use of Similar Name).
  - (3) Any necessary governmental approvals.
- D. *For Domestic Nonprofit Corporation Only:* For general instructions relating to the incorporation of nonprofit corporations see 19 Pa. Code Ch. 41 (relating to nonprofit corporations generally). These instructions relate to such matters as corporate name, stated purposes, term of existence, authorized share structure, inclusion of names of first directors in the Articles of Incorporation, provisions on incorporation of unincorporated associations, etc.
- E. *For Nonprofit Cooperative Corporation Only:* For general instructions relating to the incorporation of cooperative corporations see 19 Pa. Code Ch. 51 (relating to cooperative corporations). Under 15 Pa.C.S. § 7103 (relating to use of term "cooperative" in corporate name) the corporate name in Paragraph 1 must, unless otherwise provided by statute, contain one of the terms "cooperative" or "coop". See 19 Pa. Code § 17.7 (relating to cooperative names). See also the general instructions relating to the incorporation of nonprofit corporations, 19 Pa. Code Ch. 41 (relating to nonprofit corporations generally). These instructions relate to such matters as corporate name, stated purposes, term of existence, authorized share structure, inclusion of names of first directors in the Articles of Incorporation, provisions on incorporation of unincorporated associations, etc.
- F. One or more corporations or natural persons of full age may incorporate a nonprofit/nonprofit cooperative corporation.
- G. *For Nonprofit Cooperative Corporation Only:* Under 15 Pa.C.S. § 7102(a) the Articles of the corporation must set forth a common bond of membership among its members or shareholders by reason of occupation, residence or otherwise.
- H. 15 Pa.C.S. § 5307 (relating to advertisement) requires that the incorporators shall advertise their intention to file or the corporation shall advertise the filing of articles of incorporation. Proofs of publication of such advertising should not be submitted to, and will not be received by or filed in, the Department, but should be filed with the minutes of the corporation.
- I. *For Nonprofit Corporation Only:* If the corporation is to be organized upon a stock share basis, Paragraph 5 should be modified accordingly, stating aggregate number of shares authorized.

- J. This form and all accompanying documents shall be mailed to the address stated above.
- K. To receive confirmation of the file date prior to receiving the microfilmed original, send either a self-addressed, stamped postcard with the filing information noted or a self-addressed, stamped envelope with a copy of the filing document.

## **NONPROFIT CORPORATIONS ONLY**

Pursuant to 15 Pa.C.S. § 5110, most nonprofit corporations are required to annually notify the Department of State's Corporation Bureau of any change of its officers. If no change of officers has occurred since the last report, the report need not be filed. These annual reports are submitted on form DSCB:15-5110 (Annual Statement-Nonprofit Corporation). No fee is required for this filing.

Please forward annual report to the Department of State, Corporation Bureau, P.O. Box 8722, Harrisburg, PA 17105-8722.

## **ADDITIONAL INFORMATION REGARDING NONPROFIT CORPORATIONS**

Nonprofit corporations that solicit funds from citizens of the Commonwealth of Pennsylvania must register with the Department of State, Bureau on Charitable Organizations, Suite 300, 124 Pine Street, Harrisburg, PA 17101, (717) 783-1720 or 1-800-732-0999 with Pennsylvania.

Pennsylvania sales tax exempt status may be obtained from the Department of Revenue, Registration Division, Exemption Unit, Department 280901, Harrisburg, PA 17128-0901. Any other type of exempt status may be obtained or explained by contacting your local Federal Internal Revenue Service.

Please be advised that the date and signature of the Secretary of the Commonwealth indicate the filing in the Department of State. **NO CERTIFICATE OF INCORPORATION IS ISSUED** for nonprofit corporations.