

## ARTICLES OF INCORPORATION

OF

\_\_\_\_\_

The undersigned, pursuant to Chapter 9 of Title 13.1 of the Code of Virginia,  
state(s) as follows:

1. The name of the corporation is:
2. The number (and classes, if any) of shares the corporation is authorized to issue is  
(are): \_\_\_\_\_

\_\_\_\_\_

**Number of shares authorized** \_\_\_\_\_ **Class(es)**

\_\_\_\_\_  
\_\_\_\_\_

3. A. The corporation's initial registered office address which is the business address of  
the initial registered agent is:

\_\_\_\_\_  
(number/street) (city or town) VA (ZIP code)

B. The registered office is physically located in the [ ] City or [ ] County of \_\_\_\_\_

\_\_\_\_\_

4. A. The name of the corporation's initial registered agent is

\_\_\_\_\_.

B. The initial registered agent is (mark appropriate box):

(1) An individual who is a resident of Virginia and

[ ] an initial director of the corporation

[ ] a member of the Virginia State Bar

OR

(2) ☐ a professional corporation or professional limited liability company  
registered under the provisions of Section 54.1-3902, Code of Virginia

5. The NAMES and ADDRESSES of the initial directors are:

6. INCORPORATOR(S):

---

---

---

---

---

Signature(s)

Printed name(s)

(SSC 544 7/93)

## NOTE

### **When preparing articles of incorporation, the information should be typewritten.**

This form contains the minimum number of provisions required by Virginia law to be set forth in the articles of incorporation of a stock corporation. If additional provisions are desired, then the complete articles of incorporation, including the additional provisions, should be typewritten on white, opaque paper 8 1/2" by 11" in size, using only one side of a page. A minimum of a 1" margin must be provided on the left, top and bottom margins of a page and 1/2" at the right margin.

## INSTRUCTIONS

1. **Name:** The corporate name must contain the word "corporation," "incorporated;" "company" or "limited"; or the abbreviation "corp.," "inc.," "co." or "Ltd." See Virginia Code Section 13.1-630.
2. **Shares:** List the total number of shares the corporation is authorized to issue. If more than one class of shares is to be authorized, list the number of authorized shares of each class and a distinguishing designation for each class (e.g., common, preferred, etc.). See Sections 13.1-619, 13.1-638.
3. **Registered office:** A. Provide the complete post office address (which must include a street address, if any, or a rural route and box number in rural areas) of the corporation's registered office which is the same as the business address of the registered agent.  
  
B. Provide the name of the city or county where the registered office is physically located. (Cities and counties in Virginia are separate local jurisdictions.) See Sections 13.1-619, 13.1-634.
4. **Registered agent:** A. Provide the name of the registered agent, whose business address is the same as the corporation's registered office address. See Sections 13.1-619, 13.1-834.  
  
B. Check one of the boxes to indicate the status of the registered agent. The qualifications of the initial registered agent are set forth on the front of this form—no other person or entity may serve as the registered agent.
5. **Directors:** If the registered agent's status in 4.B. is that of initial director, then the names and addresses of the initial directors must be included in the articles of incorporation. A corporation can have directors immediately upon formation only if they are named in the articles.
6. **Incorporator(s):** One or more persons must sign the articles of incorporation in this capacity. See Section 13.1-604.

**SEND THE ARTICLES OF INCORPORATION, ALONG WITH CHARTER AND FILING FEES, TO THE CLERK OF THE STATE CORPORATION**

**COMMISSION, P.O. BOX 1197, RICHMOND VA 23209. (Street address: 1300 E. Main St., Richmond, VA 23219)**

Charter fee: 1,000,000 or fewer authorized shares—\$\_\_\_\_\_ for each 25,000 shares or fraction thereof; more than 1 million shares—\$\_\_\_\_\_.

Filing fee: \$\_\_\_\_\_.

**SEND BOTH FEES IN THE SAME CHECK, MADE PAYABLE TO THE STATE CORPORATION COMMISSION.**