

Filling Out Application Form RE

*Detach and read these instructions before completing this form.
Make sure all applicable spaces have been filled in before you return this form.*

BASIC INFORMATION

How to Register a Renewal Claim:

First: Study the information on this page and make sure you know the answers to two questions:

- (1) What is the renewal filing period in your case?
- (2) Who can claim the renewal?

Second: Read through the specific instructions for filling out Form RE. Before starting to complete the form, make sure that the copyright is now eligible for renewal, that you are authorized to file a renewal claim, and that you have all of the information about the copyright you will need.

Third: Complete all applicable spaces on Form RE, following the line-by-line instructions. Use typewriter or print the information in black ink.

Fourth: Detach this sheet and send your completed Form RE to: Register of Copyrights, Library of Congress, Washington, D.C. 20559. Unless you have a Deposit Account in the Copyright Office, your application must be accompanied by a check or money order for \$20, payable to: *Register of Copyrights*. Do not send copies, phonorecords, or supporting documents with your renewal application unless specifically requested to do so by the Copyright Office.

What Is Renewal of Copyright? For works copyrighted before January 1, 1978, the copyright law provides a first term of copyright protection lasting 28 years. These works were required to be renewed within strict time limits in order to obtain a second term of copyright protection lasting 47 years. If copyright originally secured before January 1, 1964, was not renewed at the proper time, copyright protection expired permanently at the end of the 28th year and could not be renewed.

Public Law 102-307, enacted June 26, 1992, amended the copyright law to extend automatically the term of copyrights secured between January 1, 1964, and December 31, 1977, to a further term of 47 years. This recent legislation makes renewal registration optional. The first term of copyright protection expires on December 31st of the 28th year of the original term of the copyright and the 47-year renewal term automatically vests in the party entitled to claim renewal as of that date.

Some Basic Points About Renewal:

(1) A work is eligible for renewal registration at the beginning of the 28th year of the first term of copyright.

(2) There is no requirement to make a renewal filing in order to extend the original 28-year copyright term to the full term of 75 years; however, there are some benefits from making a renewal registration during the 28th year of the original term. (For more information, write to the Copyright Office for Circular 15.)

(3) Only certain persons who fall into specific categories named in the law can claim renewal.

(4) For works originally copyrighted on or after January 1, 1978, the copyright law has eliminated all renewal requirements and established a single copyright term and different methods for computing the duration of a copyright. (For further information, write the Copyright Office for Circular 15a.)

Renewal Filing Period: The amended copyright statute provides that, in order to register a renewal copyright, the renewal application and fee must be received in the Copyright Office

—within the last (28th) calendar year before the expiration of the original term of copyright or

—at any time during the renewed and extended term of 47 years.

To determine the filing period for renewal in your case:

(1) First, find out the date of original copyright for the work. (In the case of works originally registered in unpublished form, the date of copyright is the date of registration; for published works, copyright begins on the date of first publication.)

(2) Then add 28 years to the year the work was originally copyrighted.

Your answer will be the calendar year during which the copyright will become eligible for renewal. Example: A work originally copyrighted on April 19, 1966, will be eligible for renewal in the calendar year 1994.

To renew a copyright during the original copyright term, the renewal application and fee **must** be received in the Copyright Office within 1 year prior to the expiration of the original copyright. All terms of the original copyright run through the end of the 28th calendar year making the period for renewal registration during the original term from December 31st of the 27th year of the copyright through December 31st of the following year.

Who May Claim Renewal: Renewal copyright may be claimed only by those persons specified in the law. Except in the case of four specific types of works, the law gives the right to claim renewal to the individual author of the work, regardless of who owned the copyright during the original term. If the author is dead, the statute gives the right to claim renewal to certain of the author's beneficiaries (widow and children, executors, or next of kin, depending on the circumstances). The present owner (proprietor) of the copyright is entitled to claim renewal only in four specified cases as explained in more detail on the reverse of this page.

PRIVACY ACT ADVISORY STATEMENT Required by the Privacy Act of 1974 (Public Law 93-579)

AUTHORITY FOR REQUESTING THIS INFORMATION:

- Title 17, U.S.C., Sec. 304

FURNISHING THE REQUESTED INFORMATION IS:

- Voluntary

BUT IF THE INFORMATION IS NOT FURNISHED:

- It may be necessary to delay or refuse renewal registration
- If renewal registration is not made before expiration of the original copyright term, ownership of the renewal term may be affected

PRINCIPAL USES OF REQUESTED INFORMATION:

- Establishment and maintenance of a public record
- Examination of the application for compliance with legal requirements

OTHER ROUTINE USES:

- Public inspection and copying
- Preparation of public indexes
- Preparation of public catalogs of copyright registrations
- Preparation of search reports upon request

NOTE:

- No other advisory statement will be given you in connection with this application
- Please keep this statement and refer to it if we communicate with you regarding this application

LINE-BY-LINE INSTRUCTIONS

Please type or print using black ink.

1 SPACE 1: Renewal Claimant(s)

General Instructions: In order for this application to result in a valid renewal, space 1 must identify one or more of the persons who are entitled to renew the copyright under the statute. Give the full name and address of each claimant, with a statement of the basis of each claim, using the wording given in these instructions.

For registration in the 28th year of the original copyright term, the renewal claimant is the individual(s) or entity who is entitled to claim renewal copyright on the date filed.

For registration after the 28th year of the original copyright term, the renewal claimant is the individual(s) or entity who is entitled to claim renewal copyright on December 31st of the 28th year.

Persons Entitled to Renew:

A. The following persons may claim renewal in all types of works except those enumerated in Paragraph B below:

1. The author, if living. State the claim as: *the author*
2. The widow, widower, and/or children of the author, if the author is not living. State the claim as:
the widow (widower) of the author (Name of author)
and/or the child (children) of the deceased author (Name of author)
3. The author's executor(s), if the author left a will and if there is no surviving widow, widower, or child. State the claim as:
the executor(s) of the author (Name of author)
4. The next of kin of the author, if the author left no will and if there is no surviving widow, widower, or child. State the claim as:
the next of kin of the deceased author *there being no will.*
(Name of author)

B. In the case of the following four types of works, the proprietor (owner of the copyright at the time of renewal registration) may claim renewal:

1. Posthumous work (a work published after the author's death as to which no copyright assignment or other contract for exploitation has occurred during the author's lifetime). State the claim as: *proprietor of copyright in a posthumous work.*
2. Periodical, cyclopedic, or other composite work. State the claim as: *proprietor of copyright in a composite work.*
3. "Work copyrighted by a corporate body otherwise than as assignee or licensee of the individual author." State the claim as: *proprietor of copyright in a work copyrighted by a corporate body otherwise than as assignee or licensee of the individual author.* (This type of claim is considered appropriate in relatively few cases.)
4. Work copyrighted by an employer for whom such work was made for hire. State the claim as: *proprietor of copyright in a work made for hire.*

2 SPACE 2: Work Renewed

General Instructions: This space is to identify the particular work being renewed. The information given here should agree with that appearing in the certificate of original registration.

Title: Give the full title of the work, together with any subtitles or descriptive wording included with the title in the original registration. In the case of a musical composition, give the specific instrumentation of the work.

Renewable Matter: Copyright in a new version of a previously published or copyrighted work (such as an arrangement, translation, dramatization, compilation, or work republished with new matter) covers only the additions, changes, or other new material appearing for the first time in that version. If this work was a new version, state in general the new matter upon which copyright was claimed.

Contribution to Periodical, Serial, or other Composite Work: Separate renewal registration is possible for a work published as a contribution to a periodical, serial, or other composite work, whether the contribution was copyrighted independently or as part of the larger work in which it appeared. Each contribution published in a separate issue ordinarily requires a separate renewal registration. However, the law provides an alternative, permitting groups of periodical contributions by the same individual author to be combined under a single renewal application and fee in certain cases.

If this renewal application covers a single contribution, give all of the requested information in space 2. If you are seeking to renew a group of contributions, include a reference such as "See space 5" in space 2 and give the requested information about all of the contributions in space 5.

3 SPACE 3: Author(s)

General Instructions: The copyright secured in a new version of a work is independent of any copyright protection in material published earlier. The only "authors" of a new version are those who contributed copyrightable matter to it. Thus, for renewal purposes, the person who wrote the original version on which the new work is based cannot be regarded as an "author" of the new version, unless that person also contributed to the new matter.

Authors of Renewable Matter: Give the full names of all authors who contributed copyrightable matter to this particular version of the work.

4 SPACE 4: Facts of Original Registration

General Instructions: Each item in space 4 should agree with the information appearing in the original registration for the work. If the work being renewed is a single contribution to a periodical or composite work that was not separately registered, give information about the particular issue in which the contribution appeared. You may leave this space blank if you are completing space 5.

Original Registration Number: Give the full registration number, which is a series of numerical digits, preceded by one or more letters. The registration number appears in the upper right hand corner of the front of the certificate of registration.

Original Copyright Claimant: Give the name in which ownership of the copyright was claimed in the original registration.

Date of Publication or Registration: Give only one date. If the original registration gave a publication date, it should be transcribed here; otherwise the registration was for an unpublished work, and the date of registration should be given.

NOTE: An original registration is not required but there are supplemental deposit requirements. You may call or write the Renewals Section for details. Phone 202-707-8180, or FAX 202-707-3849.

Renewals Section, LM 449
Copyright Office
Library of Congress
Washington, D.C. 20559

5 SPACE 5: Group Renewals

General Instructions: A renewal registration using a single application and \$20 fee can be made for a group of works if all of the following statutory conditions are met: (1) all of the works were written by the same author, who is named in space 3 and who is or was an individual (not an employer for hire); (2) all of the works were first published as contributions to periodicals (including newspapers) and were copyrighted on their first publication; (3) the renewal claimant or claimants and the basis of claim or claims, as stated in space 1, are the same for all of the works; (4) the renewal application and fee are received not less than 27 years after the 31st day of December of the calendar year in which all of the works were first published; and (5) the renewal application identifies each work separately, including the periodical containing it and the date of first publication.

Time Limits for Group Renewals: To be renewed as a group, all of the contributions must have been first published during the same calendar year. For example, suppose six contributions by the same author were published on April 1, 1965, July 1, 1965, November 1, 1965, February 1, 1966, July 1, 1966, and March 1, 1967. The three 1965 copyrights can be combined and renewed at any time during 1993, and the two 1966 copyrights can be renewed as a group during 1994, but the 1967 copyright must be renewed by itself, in 1995.

Identification of Each Work: Give all of the requested information for each contribution. The registration number should be that for the contribution itself if it was separately registered, and the registration number for the periodical issue if it was not.

6,7,8 SPACE 6,7,8: Fee, Correspondence, Certification, Return Address

Deposit Account and Correspondence (Space 6): If you maintain a Deposit Account in the Copyright Office, identify it in space 6. Otherwise, you will need to send the renewal registration fee of \$20 with your form. The space headed "Correspondence" should contain the name and address of the person to be consulted if correspondence about the form becomes necessary.

Certification (Space 7): The renewal application is not acceptable unless it bears the handwritten signature of the renewal claimant or the duly authorized agent of the renewal claimant.

Address for Return of Certificate (Space 8): The address box must be completed legibly, since the certificate will be returned in a window envelope.

FORM RE

For Renewal of a Work
UNITED STATES COPYRIGHT OFFICE



REGISTRATION NUMBER

EFFECTIVE DATE OF RENEWAL REGISTRATION

Month

Day

Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET(RE/CON).

1 RENEWAL CLAIMANT(S), ADDRESS(ES), AND STATEMENT OF CLAIM ▼ (See Instructions)

1

Name

Address

Claiming as

(Use appropriate statement from instructions)

2

Name

Address

Claiming as

3

Name

Address

Claiming as

2 TITLE OF WORK IN WHICH RENEWAL IS CLAIMED ▼

RENEWABLE MATTER ▼

PUBLICATION AS A CONTRIBUTION If this work was published as a contribution to a periodical, serial, or other composite work, give information about the collective work in which the contribution appeared. **Title of Collective Work ▼**

If published in a periodical or serial give: **Volume ▼**

Number ▼

Issue Date ▼

3 AUTHOR(S) OF RENEWABLE MATTER ▼

4 ORIGINAL REGISTRATION NUMBER ▼ ORIGINAL COPYRIGHT CLAIMANT ▼

ORIGINAL DATE OF COPYRIGHT

If the original registration for this work was made in published form, give:

DATE OF PUBLICATION: _____
(Month) (Day) (Year)

OR

If the original registration for this work was made in unpublished form, give:

DATE OF REGISTRATION: _____
(Month) (Day) (Year)

MORE ON BACK ►

- Complete all applicable spaces (numbers 5-8) on the reverse side of this page.
- See detailed instructions.
- Sign the form at space 7.

DO NOT WRITE HERE

Page 1 of _____ pages

CORRESPONDENCE ☐ YES

EXAMINED BY

CHECKED BY

FOR
COPYRIGHT
OFFICE
USE
ONLY**DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET (RE/CON).****RENEWAL FOR GROUP OF WORKS BY SAME AUTHOR:** To make a single registration for a group of works by the same individual author published as contributions to periodicals (see instructions), give full information about each contribution. If more space is needed, request continuation sheet (Form RE/CON).

5

1	Title of Contribution:
	Title of Periodical: Vol: No: Issue Date:
	Date of Publication: (Month) (Day) (Year) Registration Number:
2	Title of Contribution:
	Title of Periodical: Vol: No: Issue Date:
	Date of Publication: (Month) (Day) (Year) Registration Number:
3	Title of Contribution:
	Title of Periodical: Vol: No: Issue Date:
	Date of Publication: (Month) (Day) (Year) Registration Number:
4	Title of Contribution:
	Title of Periodical: Vol: No: Issue Date:
	Date of Publication: (Month) (Day) (Year) Registration Number:

DEPOSIT ACCOUNT: If the registration fee is to be charged to a Deposit Account established in the Copyright Office, give name and number of Account.

Name

Account Number

CORRESPONDENCE: Give name and address to which correspondence about this application should be sent.

Name

Address (Apt)

(City) (State) (ZIP)

Area Code and Telephone Number ▶

Be sure to
give your
daytime phone
number

6

CERTIFICATION* I, the undersigned, hereby certify that I am the: (Check one)☐ renewal claimant ☐ duly authorized agent of

(Name of renewal claimant) ▲

of the work identified in this application and that the statements made by me in this application are correct to the best of my knowledge.

Typed or printed name ▼

Date ▼



Handwritten signature (X) ▼

7

**MAIL
CERTIFI-
CATE TO****Certificate
will be
mailed in
window
envelope**

Name ▼
Number/Street/Apt ▼
City/State/ZIP ▼

YOU MUST:

- Complete all necessary spaces
- Sign your application in space 7

**SEND ALL ELEMENTS
IN THE SAME PACKAGE:**

1. Application form
2. Nonrefundable \$20 filing fee in check or money order payable to
Register of Copyrights

MAIL TO:Register of Copyrights
Library of Congress
Washington, D.C. 20559

8

*17 U.S.C. § 506(e): Any person who knowingly makes a false representation of a material fact in the application for copyright registration provided for by section 409, or in any written statement filed in connection with the application, shall be fined not more than \$2,500.